



# DTC Creative Spotlight Insertion Order Form



Please fill out the following information to secure your 2 Page, 4 Color Ad Spread\*:

Today's Date: \_\_\_\_\_

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Title: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip/Postal Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Signature to Verify Insertion Order: \_\_\_\_\_

Please Select Preferred Method of Payment. Payment Amount is \$5,000.

Check (Enclosed)       Invoice       Credit Card

Complete this section for Credit Cards: Credit Card Type: American Express, Visa, or MasterCard

Credit Card Number: \_\_\_\_\_ Expires: \_\_\_\_\_

4(Visa/MC)/4(Amex) digit security code: \_\_\_\_\_

## Agency Profile\*\*

### Mandatory Information:

#### Company Information

### Date of Establishment: \_\_\_\_\_

#### Leadership

#### Main Contacts

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### Your choice of 4 of the following 6 categories.

Clients    Service Providers    Employees    Area of Expertise    Awards    Mission Statement

Choice 1: \_\_\_\_\_ Choice 2: \_\_\_\_\_ Choice 3: \_\_\_\_\_ Choice 4: \_\_\_\_\_

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\* Artwork specs to follow insertion

\*\* Additional information can be handed in on a separate piece of paper, if space provided is not enough.

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