



# DTC Creative Spotlight Insertion Order Form



Please fill out the following information and fax to: Lauren Griffith 973-377-1106

Today's Date: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip Code: \_\_\_\_\_

Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

**2 Page 4C Spread Total:     \$5,000.00**  
\_\_\_\_\_

The undersigned agrees to pay DTC Perspectives, Inc. the full amount of each ad within 30 days after proof of placement of ad. In order to prevent delays in production schedule or irreversible changes in layout, no cancellations will be accepted within 60 days of the first of the month of publishing.  
Material deadlines are listed on rate card.

**Authorized Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Print name (if different from above):** \_\_\_\_\_

**Title:** \_\_\_\_\_



# DTC Creative Spotlight Insertion Order Form



Please fill out the following information:

Today's Date: \_\_\_\_\_

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Title: \_\_\_\_\_

Company: \_\_\_\_\_

Address Line 1: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip/Postal Code: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

Payment and Fees:

Please check the box corresponding to the item you wish to purchase below. You may order over the phone by using Amex, Visa, or MasterCard. You can also fax credit card orders to 973-377-1106 or mail this form along with a check to DTC Perspectives, Inc., 30 Columbia Turnpike, 2<sup>nd</sup> Floor, Florham Park, NJ 07932

Check (Enclosed)       Invoice       Credit Card

For Credit Cards Charge my: **Credit Card Type:** American Express, Visa, or MasterCard

Credit Card Number: \_\_\_\_\_ Expires: \_\_\_\_\_

4(Visa/MC)/4(Amex) digit security code: \_\_\_\_\_

## Agency Profile\*\*

**Mandatory Information:**

**Date of Establishment:** \_\_\_\_\_

Company Information

Leadership

Main Contacts

\_\_\_\_\_  
\_\_\_\_\_  
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**Your choice of 4 of the following 6 categories.**

Clients    Service Providers    Employees    Area of Expertise    Awards    Mission Statement

Choice 1: \_\_\_\_\_ Choice 2: \_\_\_\_\_ Choice 3: \_\_\_\_\_ Choice 4: \_\_\_\_\_

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\* Artwork specs to follow insertion

\*\* Additional information can be handed in on a separate piece of paper, if space provided is not enough.

DTC Perspectives, Inc. 30 Columbia Turnpike, 2<sup>nd</sup> Floor, Florham Park, NJ 07932

Phone: 973-377-2106 Fax: 973-377-1106 [www.dtcperspectivespages.com](http://www.dtcperspectivespages.com)